



Dan-y-Lan, Aberkenfig, Bridgend, CF32 9AB.

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Holiday In Term Time Request

The Education (Pupil Registration) (Wales) Regulations 2012 give schools discretionary power to grant leave for the purpose of an annual family holiday during term time. Parents do not have an automatic right to withdraw pupils from school for a holiday and, in law, must apply for permission in advance.

All Wales Attendance Framework (2011)

To be completed by the Parent/Guardian at least 2 weeks in advance.

Name(s) of Child(ren)	Year Group	Class Teacher	Contact Number	Contact Email
1.				
2.				
3.				
4.				

Holiday dates: (including possibility of late flight arrivals if possible)

From: To: Return to School:

Destination:

(NB – This is for child protection reasons ensuring all our children are safeguarded)

Declaration:

I understand that this holiday request may be authorised or not authorised and the head teacher will use his/her discretion in making the decision based on my child's circumstances. If the head teacher does not authorise this holiday, this may lead to a request for a Fixed Penalty Notice to the Local Authority Lead EWO which will be determined in line with the school's attendance policy.

Parent/Guardian Signature:

'Parents should not expect, or be led to expect, that schools will agree to family holidays during term time.'

All Wales Attendance Framework (2011)

	Current Attendance %	Sessions	Days
Total Number of Sessions / Days Requested			
Total Authorised			
Total Unauthorised			

I, as Headteacher, authorise/unauthorise (*delete) the following holiday request for the reasons specified below.

Signed: _____

Headteacher